

National Aeronautics and
Space Administration

George C. Marshall Space Flight Center
Marshall Space Flight Center, AL 35812



November 4, 2002

Reply to Attn of:

QS50 (02-83)

TO: Distribution

FROM: QS50/David J. Spacek

SUBJECT: Minutes of the MSFC Safety, Health, and Environmental Committee
Working Meeting (October 16, 2002)

The Safety, Health, and Environmental (SHE) Committee met at 2:00 p.m. on Wednesday, October 16, 2002, in Building 4202, Conference Room 326A. The attendance list is maintained on file in the Industrial Safety Department (4202/307).

Opening Remarks (Nance Jo Ogozalek)

Nance Jo expressed appreciation to all for attending the working meeting.

Guest Speaker

Jerry Sansone, Marshall Resource Officer, spoke to the group regarding security-type safety training programs that have been recently established at MSFC. The purpose of the training programs is to help educate the MSFC community on ways to stay safe. He noted that the topics discussed are limited to security-type safety topics, and a complete listing of topics will be available soon. He noted that upon request, his office would be happy to speak at organizational safety meetings, and are available to speak at events outside of MSFC. Jerry may be contacted at 544-1961.

Safety Program Assessment (Phil Robbins)

Phil noted that earlier this year an assessment of MSFC's safety program was performed by Star Consultants to identify gaps between the MSFC SHE Program and the OSHA Star certification elements. Based on this assessment, our self-assessment, and visit with OSHA, an action matrix is being developed with actionees identified. Some of the actions have already been closed. The matrix will be provided to the Committee in the near future. It was noted that MSFC is not currently striving to achieve the Star certification, but is moving forward to improve the SHE program. It was noted that our goal is to make MSFC a better, safer place.

Mission Success Starts with Safety

SHE Subcommittee Status Reports

Committee (Chairperson/Mentor)

Wellness and Ergonomics (Julie Sanchez/Judy Milburn): Reported that they are still looking for additional members.

Lockout/Tagout (T.D. Jackson/Dave Spacek): Reported that they will be reviewing the MSFC lockout/tagout (LOTO) procedure, followed by a review of organizational and contractor LOTO procedures.

Contractor Safety Forum (CSF): Phil Robbins reported that the recent fatality at Johnson Space Center was discussed at the last Marshall Team Meeting. Apparent cause was lockout/tagout failure. It was noted that everyone working with lockout/tagout should be familiar with and follow proper procedures. It was emphasized to intervene if you see anyone not following procedures.

Hazardous Chemicals/Materials (Laurel Karr/Phil Robbins): Reported that they currently have five members, and are looking for more.

Job Hazard Analysis (JHA) (Charlie Davis/Dennis Davis): Reported that they are discussing ways to assure supervisors review JHAs with employees. They are considering including it in the yearly performance reviews.

Laboratory Operations (Nance Jo Ogozalek): Reported they are working several items. The hazardous chemicals subcommittee has been invited to their next meeting since areas of interest overlap. Nance Jo requested that subcommittees bring proposals to the working meeting for planning of the SHE Agenda.

ACTION SHE-02-016: Distribute to subcommittee mishaps and close call incidents that have occurred in their respective areas. (Dave Spacek; Due 11/13/02)

Tom Dollman, Deputy Chairperson, read a poem entitled "I Chose to Look the Other Way." The intent of the poem was to always intervene if you see a coworker performing a task and not following proper procedures. He noted to always help your coworker - You could save a life! The poem is attached as an Enclosure.

Nance Jo Ogozalek reported that Mr. Stephenson agreed to purchase umbrella stands and bags at entrances in all MSFC buildings.

New Business

Nance Jo opened the floor for any new business.

It was recommended that the poem read to the Committee by Tom Dollman, be made available to all Center employees.

ACTION SHE-02-017: Ensure poem, "I Chose to Look the Other Way" is posted in the Marshall Star for availability to all Center employees. (Communications Team; Due: 11/13/02)

The next SHE Committee Meeting will be the regular monthly meeting and is scheduled for Wednesday, October 30, 2002, at 2:00 p.m. in Building 4203/1201.



David J. Spacek
Manager
Industrial Safety Department

Enclosure

Distribution:
SHE Committee Members

cc:
CD20/P. Schultz
CSC/P. Robbins
DE01/A. Roth
QS40/R. Mize
QS50/D. Davis/J. Milburn
UP10/K. Cornett

I Chose to Look the Other Way...

I could have saved a life that day,
But I chose to look the other way.

It wasn't that I didn't care,
I had the time, and I was there.

But I didn't want to seem a fool,
Or argue over a safety rule.

I knew he'd done the job before,
If I called it wrong, he might get sore.

The chances didn't seem that bad,
I've done the same, he knew I had.

So I shook my head and walked on by,
He knew the risks as well as I.
He took a chance, I closed an eye,
And with that act I let him die.

I could have saved a life that day,
But I chose to look the other way.

Now every time I see his wife,
I'll know I should have saved his life.

That guilt is something I must bear,
But it isn't something you need to share.

If you see a risk that others take,
That puts their health or life at stake,
The question asked, or the thing you say,
Could help them live another day.

If you see a risk and walk away,
Then hope you never have to say,
I could have saved a life that day,
But I chose to look the other way.

Author: Don Merrell
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