

MEETING MINUTES
Contractor Safety Forum
Wednesday, May 23, 2001

Donnie George, USA, Chairperson of the Contractor Safety Forum (CSF), welcomed team members. Donnie reviewed the emergency evacuation routes from the building. Thad Mauldin, Pace & Waite, presented a safety tip on bicycle safety facts.

OLD BUSINESS:

FOCUS GROUP UPDATES:

Communications –John Isom, CST. Website has been completed and the URL is <http://msfcsma3.msfc.nasa.gov/csf/>. Also, June is National Safety Month. The website for the National Safety Council is <http://www.nsc.org/nsm.htm>

Contractor Safety Training 2001 –Rob Kuehn, Cortez III, will be collecting CSF SAFETY TRAINING 2001 statistics for May. Please respond via e-mail at robert.kuehn@c3iconsult.com, no later than 5/31/01. If you reported as COMPLETE last month, you do not need to respond. There is a need for someone to take over chair of Training Focus Group due to Rob taking a job outside of Cortez III. Current focus is to keep SAFETY 2001 going.

NEW BUSINESS:

MSFC Radiation Safety Officer – AJT Associates Manager, Blake McAnally, discussed the termination of the MSFC Radiation Safety Officer last August. The Nuclear Regulatory Commission had postulated that the termination may have had a detrimental effect on other employees, i.e. fear of reprisal if they report a safety concern. Mr. McAnally welcomed the opportunity to inform the Contractor Safety Forum (CSF) that the individual was terminated for cause and not for reporting a safety concern. MSFC Center management felt the CSF and the MSAT were good avenues to introduce this information for dissemination throughout the ranks and an opportunity to re-enforce that no employee should fear reprisal and that anonymous avenues for reporting concerns are available.

Voluntary Protection Program (VPP) –Phil Robbins, CSC/MSAT, explained how MSFC has organized to attain the coveted VPP Star Certification. A Steering Council will monitor the progress of the Implementation Team and insure necessary resources and senior level emphasis are provided. The Implementation Team is chaired by Keith Cornett of MSFC and co-chaired by Phil Robbins. COTRs will facilitate on-site contractor participation. On-site contractors will participate on Implementation Team Sub-committees with their civil service counterparts. The Contractor Safety Forum will be used as a communication conduit. After MSFC receives its Star (goal is end of FY 02), on-site contractors may submit their application for Star Certification also. A short

discussion was held about the importance of this effort toward our safety culture and the positive partnering opportunity presented before us with OSHA and MSFC.

Contractor Safety Forum Steering Committee –Donnie George re-introduced the CSF Steering Committee due to recent changes. Rob Kuehn, outgoing steering committee member, was called to the front and recognized for his leadership and contributions to the success of the Contractor Safety Forum. Rob will be missed as he leaves to become the Vice President, Huntsville Operations, with Cervantes Consulting Inc. Rob can be reached in June at 721-5588. The present Steering Committee are:

Thad Mauldin, Pace & Waite
Ben Anderson, Kelsey Seybold
David White, CSC
Warren Powell, EG&G
Randy Reed, HEI
Phil Robbins, MSAT

Topics Deferred Until Next Contractor Safety Forum:

- **Supervisors Safety Web-site** –The concern is time and resources that must be dedicated especially in large companies. Randy Reed, HEI, volunteered to bring Kelly Carter, the site developer, to the next CSF to answer questions.
- **PEP Survey Training** –There is confusion over the purpose of the survey, how the results will be used, level of training expected before the survey is administered, how the sample of numbers of employees and managers who will take the survey was performed. A request is being made to the S&MA office to clarify the issue.
- **Thiokol Action Item from Area SHE Committee** –This action is a recommendation from a Thiokol Safety Survey Team that the MSFC Center Director task the CSF to formulate a priority listing of facility safety issues (TOP 10) that need capital or modification funding for correction.
- **CSF Charter and Objectives Review**

The next Contractor Safety Forum will be June 22, starting at 8:00 A.M., at the USA facility on 555 Discovery Drive.