



# *SHE Monthly Communications Plan*

## *February 2003*

### **MONTHLY SHE FOCUS TOPIC:**

**MUSCULOSKELETAL DISORDERS / OFFICE ERGONOMICS** – Safety meeting resources are posted on the SSWP at [https://msfcsma3.msfc.nasa.gov/dbwebs/apps/TPS/TPS\\_Main.asp](https://msfcsma3.msfc.nasa.gov/dbwebs/apps/TPS/TPS_Main.asp).

#### **Website Resources –**

- <http://health.msfc.nasa.gov/ErgoSmart/index.htm>
- [http://www.osha-slc.gov/SLTC/computerworkstations\\_ecat/index.html](http://www.osha-slc.gov/SLTC/computerworkstations_ecat/index.html)
- <http://www.pp.okstate.edu/ehs/modules/ergo/Ergon1.htm>
- <http://office-ergo.com/>

### **SHE PROGRAM INFORMATION:**

**Marshall Star** – Articles on SHE Program Activity.

**Daily Planet/Weekly Bulletin** – PPE Van Visits & **MUSCULOSKELETAL DISORDERS / OFFICE ERGONOMICS**.

**SHE Highlights** – Weekly updates on SHE-related MSFC news.

**Self-Study Learning Center** – Safety Videos Available, Building 4200, Room G13. Contact the SSLC at 544-8291 or [self.study@msfc.nasa.gov](mailto:self.study@msfc.nasa.gov).

**Safety & the Supervisor** – Monthly Mailing – Call Annette Loveday, 544-2428, to be added to the distribution list.

**Electronic Sign on Rideout Road** – “Number of Days since Last Lost-Time Injury” and SHE Focus Topic – “**MUSCULOSKELETAL DISORDERS / OFFICE ERGONOMICS**”.

**SHE Training** – **(1)** Laser Safety (2 hrs), 2 sessions, February 4 & 26; **(2)** Radiation Safety (2 hrs), 2 sessions, February 11 & 12; **(3)** HAZWOPER Refresher Training (8 hrs), 2 sessions, February 11 & 13; **(4)** Confined Space Entry (1 hr), February 12; **(5)** Incident Command Refresher Training (8 hrs), 2 sessions, February 12 & 19; **(6)** Marshall Safety Culture (4 hrs), 4 sessions, February 14 & 25; **(7)** Introduction to Hazard Communication (2 hrs), 2 sessions, February 25.

**Register:** <https://msfcsma3.msfc.nasa.gov/dbwebs/apps/training/default.taf>.

**Employee TV** – Announcements: All safety training classes, safety slogans, SHE Committee meeting topics, and safety topic ... “**MUSCULOSKELETAL DISORDERS / OFFICE ERGONOMICS**”.

